

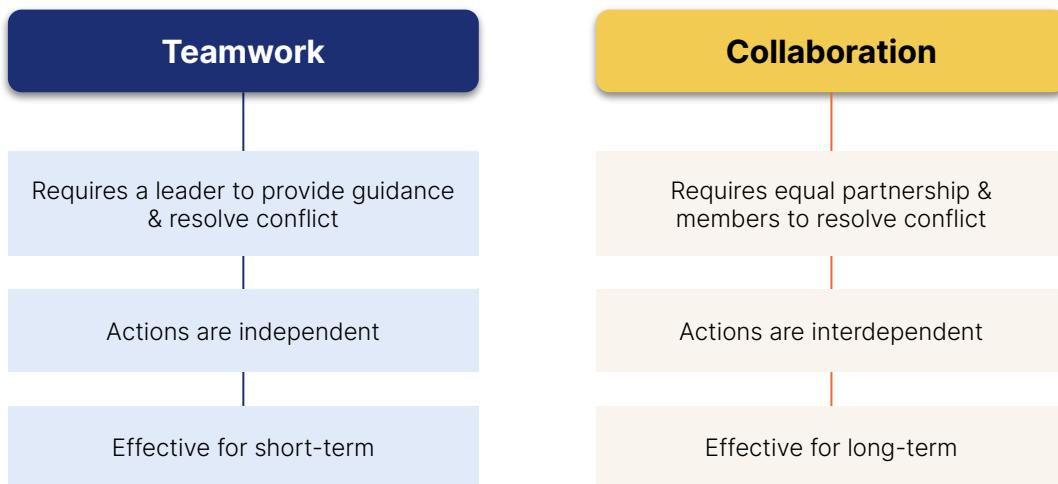
Mastering the Art of Collaboration & Teamwork

Key Takeaways

1

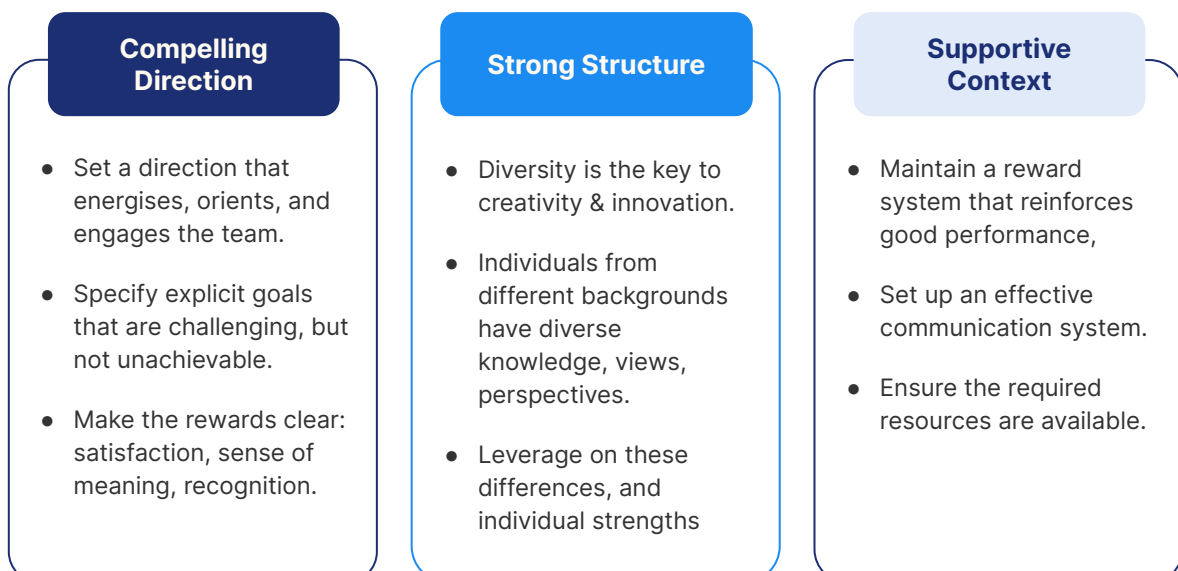
Differences between Teamwork and Collaboration

- Teamwork combines individual efforts of all team members to achieve a goal, often led by a leader.
- Collaboration involves shared responsibilities to complete a project collectively.



2

Teamwork Fundamentals: The 3 Enabling Conditions



Mastering the Art of Collaboration & Teamwork

Key Takeaways

3

Collaboration Fundamentals: 3 Key Ingredients



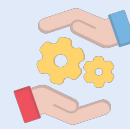
Trust & transparency

Helps people connect with one another on a human level, and forge supportive relationships that produce results



Clear & open communication

Be mindful of different communication styles, and adapt the way we communicate accordingly



Collective accountability

All members accept their individual responsibilities, understand their collective responsibility to achieve the goal

4

How to Master the Art of Collaboration and Teamwork

Shift from the BLAME to AIM frame

- Maintain an objective mindset
- Aim to identify the objective of discussing the conflict
- Forward-thinking

Create open conversations

- Establish clear communication channels
- Celebrate successes and learn from failures

Practice stress-reducing conversations

- Show genuine interest
- Share the emotion
- Give your support